



TOWNSHIP OF WELLINGTON NORTH

CLOSED MEETING INVESTIGATION POLICY

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| DEPARTMENT | CLERK | POLICY NUMBER | 4.15 |
| EFFECTIVE DATE | January 27, 2015 Amended February 8, 2021 | LEGISLATIVE AUTHORITY | <i>Municipal Act, 2001, Section 239</i> |
| APPROVED BY: | Blanket Resolution 2015-345, August 10, 2015 (Original Resolution 2015-32) Amended February 8, 2021 (Resolution 2021-030) | | |

POLICY

The Township of Wellington North is committed to ensuring that a request for an investigation under Section 239 of the Municipal Act, 2001 as amended is dealt with in a fair, open and expeditious matter.

The Township commits to full co-operation including the provision of all information requested by the Investigator, either written or through interviews, to assist the Ombudsman in his investigations.

The Township commits to including any report received from the Ombudsman related to an investigation under the Act, on a public agenda and to review such report in an open public meeting of Council or a Committee of Council.

This policy shall be posted on the Township's website www.wellington-north.com and available from the Clerk's Office 7490 Sideroad 7 West, P. O. Box 125, KENILWORTH, ON N0G 2E0 or by contacting the Clerk at 519-848-3620, ext. 4227 or email: kwallace@wellington-north.com

This policy applies to all Boards and committees of Council as defined in the Municipal Act.

COMPLAINTS PROCEDURE:

Members of the public, including corporations, may submit complaints to the Ontario Ombudsman relating to compliance with the Act or the Municipal Procedural By-law for meetings or part of meetings that are closed to the public.

All complaints will be treated as confidential, unless authorization is given by the complainant to release his or her identity.

For more information on the procedure: <https://www.ombudsman.on.ca/have-a-complaint/who-we-oversee>

Complaints may be submitted here: info@ombudsman.on.ca

or otherwise in writing by mail directly to:
Office of the Ombudsman of Ontario 483 Bay St.
10th floor, South Tower Toronto ON M5G 2C9

Inquiries only may be submitted by email to: info@ombudsman.on.ca
or by telephone at 1-800-263-1830 during regular office hours.